

**LOGBOOK AND FINAL REPORT EVALUATION FORM**  
*(To be filled by the School Evaluator)*

Student Name:	IC Number:
Program:	Matric Number:
School:	
Host Company Name:	

**Evaluation:**

ITEM	ASSESSMENT	MARK
<b>A</b>	<b>LOGBOOK</b>	
1	Format/Organization	/5
2	Activities report	/5
3	Relate activities with evidence (tables, diagram, drawing and etc.)	/5
4	Verification by supervisor	/5
<b>Total Marks</b>		<b>/20</b>
<b>B</b>	<b>FINAL REPORT</b>	
1	Introduction	/5
2	Company background	/5
3	Training scope	/5
4	Conclusion	/5
5	Writing skill	/5
6	Report format	/5
<b>Total Marks</b>		<b>/30</b>
<b>OVERALL MARKS (50%)</b>		<b>/50</b>

Signature & Date : \_\_\_\_\_

Evaluator's Name : \_\_\_\_\_

*(please endorsed with official stamp)*

Position : \_\_\_\_\_